The Carroll County Board of Supervisors held their regular monthly meeting on, January 14, 2019 in the Board Meeting Room of the Carroll County Governmental Center.

Present were:

Rex L. Hill
Dr. Tom Littrell
Bob Martin
Phillip McCraw
Robbie McCraw
Joe Webb

Steve Truitt, County Administrator

Nikki Cannon, Assistant County Administrator

Steve Durbin, County Attorney

Mr. Rex Hill called the meeting to order at 4:45 p.m.

# <u>CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711(A1, A5, A7)</u>

Upon motion by Mr. Robbie McCraw, seconded by Mr. Martin, and passing, the Board convened a Closed Session for the discussion, as authorized by Virginia Code Section 2.2-3711 (A1, A3, A5, A8).

Mr. Durbin explained the reasons for entering Closed Session.

- 1. Discussion or consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board.
- 3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
- 5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.
- 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

#### **VOTES**

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

### **COME OUT OF CLOSED SESSION**

Upon motion by Mr. Martin, seconded by Mr. Robbie McCraw and passing, the Board came out of Closed Session.

**VOTES** 

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

#### CERTIFICATION OF CLOSED SESSION

Upon motion by Mr. Robbie McCraw, seconded by Mr. Phillip McCraw and passing, the Board adopted the following Resolution:

**WHEREAS**, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

**WHEREAS**, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

### VOTES

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

Mr. Robbie McCraw lead in invocation and pledge.

Mr. Hill thanked everyone for being here tonight.

(Order)

### **APPROVAL OF AGENDA**

Upon motion by Mr. Robbie McCraw, seconded by Mr. Webb and passing, the Board approved the agenda.

#### **VOTES**

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

### **CONSENT AGENDA**

Upon motion by Mr. Martin, seconded by Mr. Phillip McCraw and passing, the Board approved the Consent Agenda.

**VOTES** 

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

### **APPROVAL OF MINUTES**

Upon motion by Mr. Hill seconded by Mr. Phillip McCraw and passing, the Board approved the minutes of the meeting on December 10, 2018.

**VOTES** 

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

### **RESOLUTION**

Upon motion by Mr. Martin, seconded by Mr. Phillip McCraw and passing, the Board approved the resolution in support of HB1840.

**VOTES** 

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

### **SHERIFF**

Upon motion by Mr. Martin, seconded by Mr. Phillip McCraw and passing, the Board approved an additional appropriation for HIDTA grant received and radar units in the amount of \$44,016.00

**VOTES** 

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

### **BUDGET CALENDAR**

Upon motion by Mr. Martin, seconded by Mr. Phillip McCraw and passing, the Board approved the Budget Calendar.

VOTES

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

#### **K-9 RETIREMENT**

Mr. Rex Hill told when he was in Vietnam he was in the tracking unit and they had scout dogs. There is nothing more valuable to a police officer or a military guy when you are out there. He presented a plaque and told we appreciate this. What is he going to do in retirement?

Mr. Edwards told he is going to enjoy himself.

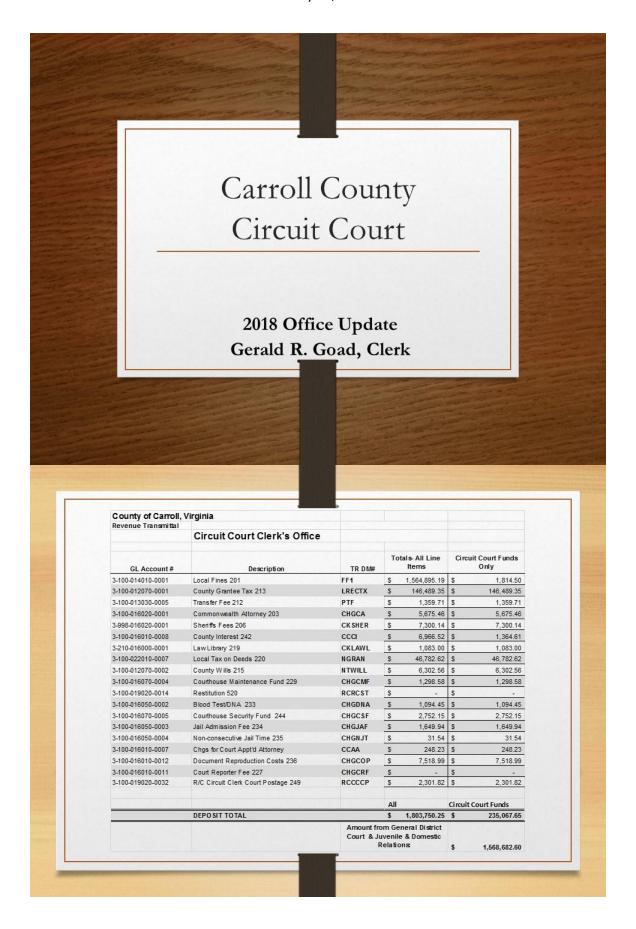
Mr. Hill told he has one other thing to do. He presented Mr. Robbie McCraw with a gavel for being the past Chairman.

Sheriff Gardner told that he would like to recognize not just the K9 but with that K9 comes the family that has put up with and has missed a lot when we have called them out for things and I think that is something that we should recognize as citizens of this County is that the family that's behind that dog and has been there from the start. It's a debt we can't pay back. Tiesto is one of the longest serving dogs we have had and he has just been exceptional. For medical reasons he is having to leave but it's like losing a member of the family.

(Order)

### CLERK UPDATE – GERALD GOAD

Mr. Goad told that he proudly serves as the Clerk of the Court and this is his 4<sup>th</sup> year in office. Thank each of you for what you do for the County and all of the citizens. I feel like it is my due diligence this is something I have done every year giving you an update of what is happening in our office. 2018 was the best year that I have had in our office. We have had a lot of accomplishments and a lot of goals that were hadn't been in quite some time. Below is the PowerPoint that was presented.



CASES	2017	2018
CRIMINAL	1560	1509
CIVIL	519	587
WILLS/ESTATES	414	324
JUDGMENTS	1913	2074
DEEDS RECORDED	3988	4243
FINANCIANCING STATEMENTS	19	21
FICTITIOUS NAMES	56	54
MARRIAGE LICENSES	242	250
NOTARY QUALIFIED	71	72
CONCEALED HANDGUN PERMITS ISSUED	1154	1158
RESTITUTION	667	771
PASSPORTS ISSUED	335	395

# 2018 Accomplishments

- Successful APA Audit for 2017 Financial Records
- Plat Backscan
  - <u>All</u> land records including plats are now digitized and available online
- Marriage License Kiosk
- VJOPS
- VJEFS
- Video Docket System
- Enhanced Network Equipment
- New Video Arraignment System
- New Wills & Estates Office Area
- Infant/Toddler Changing Tables in Restrooms

# 2018 Accomplishments cont.

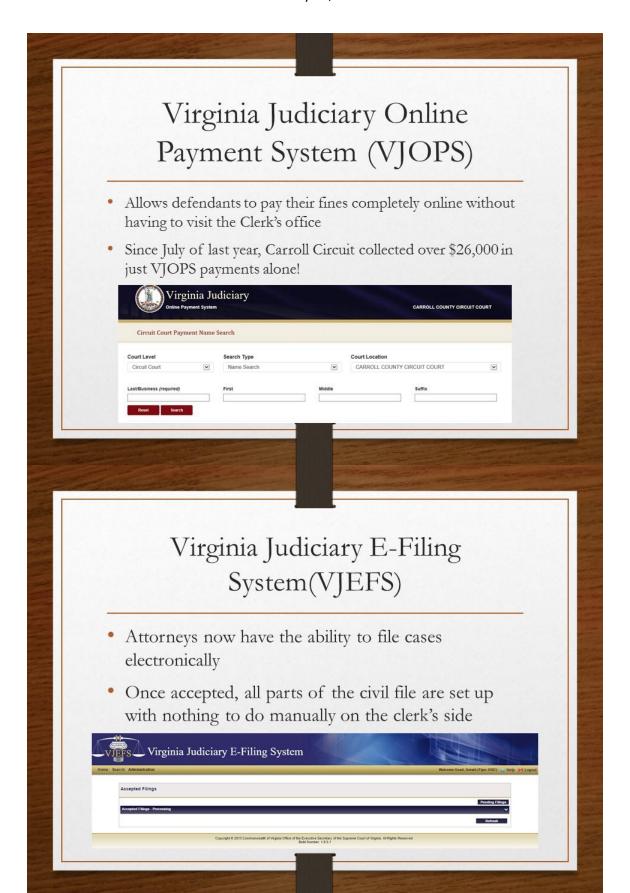
- More durable Concealed Handgun Permits
- New Signage for Citizens





### OES Technology - Carroll has it all!

- Circuit Case Management System (CCMS)
- Case Imaging System (CIS)
- Officer of the Court Remote Access (OCRA)
- Commonwealth of Virginia Recordation Systems (COVERS)
- Virginia Judiciary Online Payment System (VJOPS)
- Virginia Judiciary E-Filing System (VJEFS)
- Video Docket System (VDS)
- Video Arraignment System (Polycom)
- Marriage License Kiosk
- Records Management Systems (RMS)
- Virginia Jury Management System (VAJURY)



# Video Docket System

• Provides an active scroll screen in the Court Lobby on each case that is set on the docket.





### Video Arraignment System

- Provides live video feed from incarcerated defendants to the Judge to arraign without transport
- Equipment is Polycom video conference

# Network Upgrades provided by OES Scheduled enhancements that provide stronger and faster connections and less interruptions and outages. Capital Improvement Projects Enhanced Security Button Installation - complete Archives Room Downstairs • Two HVAC Units Successfully Installed for Climate Control • Walls, flooring paint complete Successfully transfer all documents into acid-free document storage boxes – in progress





# Career Development Cont.

- Clerk Certified Court Manager through National Center for State Courts; Master Clerk – Virginia Compensation Board
- Barbara Fadden Probate Deputy Clerk received her certification this year

### 2019 Goals

- Webpage Additions/Enhancements
- Simplifile Electronic submission of land records
- · Seminars for Wills and Estate Planning
- EVPS (Electronic Voucher Payment System)
- Continuous Work on Archives

### Library of Virginia Grant Awards

- Last award consisted of the full preservation of Deed Book 4 (1853-1854), Deed Book 7 (1859-1861), and Deed Book 14 (1880 – 1882)
- Since 2016, Carroll Circuit has received a total of \$41,375 towards document preservation

### Staff Changes

- The Virginia Compensation Board awarded our office an additional deputy clerk position (Carroll was one of 4 localities) based on staffing standards
- Our part-time position is now funded by the County
- Salary adjustments for staff were made that are now within average with surrounding localities
- All done without a local budget increase





Mr. Goad thanked the Board for everything they do and thanked the citizens for allowing us to serve them.

Mr. Hill told that we appreciate the work that you are doing. You are doing a great job.

(Order)

### **CARROLL WELLNESS CENTER**

Dr. Jim Kilborn told that it is good to look and see four people who are pretty good friends of mine and a couple others that I have not met yet. For your benefit and those in the crowd that may not know me, I am Jim Kilborn and I am a retired dentist living here in Hillsville and I am also a charter member of the Carroll Wellness Center Board of Directors. On behalf of the Carroll Wellness Center I extend thanks to each of you for granting us a little time on your busy agenda program tonight. I would like to begin with a brief history of the Carroll Wellness Center. It was the brainchild of the late Randall Gravley who envisioned a place where children could learn to swim and maybe even swim competitively as well as a facility that would provide health and wellness benefits for all age groups in the county. In 1990, when Randall was President of the Rotary Club, they funded a feasibility study through Virginia Tech that would look at the need for such a facility in the County and the prospects of its success. The Wellness Center Board organized the Wellness Center as a 501(c)(3) and with much planning and fundraising, acquisition of property and finally building and staffing, we ended up opening our doors in January 2004 after 13 years of fits and starts and finally, success. Memberships in those early days far exceeded our expectations and we were truly overwhelmed by the response. Over the last 15 years we have settled into a fairly predictable membership level with averages about 1200 paid memberships and that translates to probably 2500 actual individuals who are paying to use the facility. Currently, today as in the beginning we are financed primarily by those memberships. Nearly 90% of our funding comes through those fees. The remainder is mainly through grants and some incidental income like guest fees, merchandising, fundraising and rentals. In addition to the 2500 members we also serve through special classes or programs provided at the center. We serve numerous, actually hundreds, of students from Carroll County Schools. These services are not supported by membership dues but among them are swim lessons for every 4th grader, a CAPS program for at risk students, high school swim team, cross training for football, baseball and softball teams, intersession programs for the students and also special programs for the disabled. What funding we do receive from the School Board helps cover the trainer and instructor fees for these services, but it really doesn't do anything to contribute to the expenses that are incurred. It is just like in and out money as far as the Wellness Center is concerned. Another really great program that we have is the diabetic rehab. This service has been a spectacular success in helping pre-diabetics and diabetics control their blood sugar through a healthier lifestyle and training. Some participants have actually been able to come off insulin after a few months with the program. This service is now in its second year and it is entirely supported and funded by a grant through the Crossroads Institute. In the interest of time I have not described the classes and services that the Wellness Center makes available to all members through their paid memberships, but you should know that there is something for all age groups from childcare for toddlers to training sessions and exercise classes for the average Joe like you and me to monthly events and special trips for seniors. I am here this evening, along with several representatives and members from the Wellness Center, to make a request. A whole lot of people in our community seem to think that we are funded at least partially through funding from the Board of Supervisors. We know that isn't the case, but it is an idea that may be an idea whose time has come. The fact is our Wellness Center has been falling short in recent years in meeting our expenses. We have in effect been borrowing from ourselves and we know this can't go on indefinitely. This year we project that our expenses will exceed our income by about \$35,000, which is a significant figure in a budget that is in excess of \$600,000. Our hope would be that you would give consideration to the Wellness Center by including us in your budget this year and our request is for funding at a level of \$25,000 to \$35,000. That amount would give us confidence in fulfilling our mission this year and we would hope that you would consider ongoing support in future years to help ensure our continued presence in the community. Our Board feels that the Carroll Wellness Center has proven its value in the lives of Carroll County citizens and stands as an important resource and attraction for new residents, businesses and industries. We intend to keep it vital and we ask you to help us toward that. Several folks have joined me here this evening and they are mostly members of the center and they can attest to the importance of CWC. Dr. Brad Nester has sent an email that gives his testimonial.

Mr. Hughes Burton told that he moved here 12 years ago. I graduated with an Engineering degree from Virginia Military Institute. I was a defense contractor successfully for 35 years. I was one of those people who though that the Wellness Center was supported by the County and I was very much surprised to find that it wasn't. To me it is probably one of the biggest assets that this county has. I weighed 40 more pounds when I got there 2 years ago, and I was a borderline diabetic. I am not a borderline anymore and I feel healthier than I did when I was in my 60's and I am 78 years old.

Mr. Donnie Shinault told that he lives in Floyd County but only 2 miles from Carroll County. In 2008 I had a heart attack and had 2 stents placed and in September 2016 I found the Wellness Center and started going. In October 2016 I had another heart attack, so now I have 6 stents. After my rehab I went back to the Carroll Wellness Center and I have been there for the last 2 years. If it hadn't been for the swimming programs and the people, they are so great. If you are gone two or three days, they call and ask where you are. I think your County is blessed to have it.

Mr. Bo Goins told that he came in 2004 just out of college and God blessed me with a scholarship in gold and the Wellness Center provided an opportunity for me to continue working out. It is a great place to see kids in the morning, I teach a 6:00 a.m. CrossFit class there and I see kids in the morning practicing on their athletic skills. I also see some old farts up top walking around complaining about how high I have the music on. It really is a community-oriented atmosphere. The people really do care about you and God bless them and God bless you all.

Ms. Joy Ogle stated that she is the Carroll County High School Varsity Swim Coach and we are in our 3<sup>rd</sup> season. We have had swimmers qualify for state and had it not been for the Wellness Center and the pool we would not have a high school swim team. I believe that was Randall's vision for the Wellness Center. I was very happy whenever the High School Swim program became a reality.

Ms. Mava Vass told that it is a good thing. I work on the machines and I do have one of the trainers help me. I work on balance, many things that as we get older we need to work on. I would like to see it function properly and it can. We have a few problems right now, but we are working on them.

Dr. Kilborn thanked the Board. I have brought packets for each member and you will find a lot of information about the Wellness Center and a free pass for 5 free sessions. This is your opportunity to come down and staff will be happy to answer any questions. All of us at CWC appreciate not just your consideration of our needs but we appreciate you and the greater service that each of you offer to our community. If you have any questions I will be glad to try and answer them.

Ms. Cannon asked if there are questions after tonight who is the best person to contact.

Dr. Kilborn replied Michaela Smith who is our acting Director or Barry Hicks who is President of the Board.

Mr. Webb told this has got to be an omen because I have been thinking about coming down and talking to you all about joining as my New Year resolution.

Dr. Kilborn told now you don't have to talk, just walk in and show that pass.

Mr. Webb told he appreciates everything you all do down there.

Dr. Kilborn told that they do feel like they are a valuable asset in the community.

Mr. Martin told that this is not a negative for anything it's just the way it is, the Carroll County Board gives \$5000 per year to Fries YMCA and there are two senior groups that we give \$5000 to each in the Fancy Gap District. We used to maintain a County outdoor pool that we probably spent \$25,000 a year to keep it open for 3 months. Sadly, we closed the pool because of the ongoing expense and somehow passed that expense to the Wellness Center with no donation. Randall Gravley, the finest Christian

man I know, we chatted, and my concern was if everybody in Carroll County dropped into one big deep hole of water and it was ½ inch above their nose 95% would drown. Randall was chairman of the School Board and he put in a program for the 4<sup>th</sup> grade and I think the School Board continues to give a donation so that they all get swimming lessons. Many people deserve a pat on the back, especially Randall. Basically, that building was constructed with free labor thanks to Mike Turman. I would be one of the people that hooked onto the County water system and was paying the fee and didn't get a whole lot of benefit for years because I paid it in respect to Randall and the need. I would go down every once in a while and I played bridge then with knee replacement I have suddenly gotten religion and gone back down. I would make a motion that we put the amount of \$35,000 in the proposed County Budget for review at budget time. It needs to be more, I've always been concerned about these little knot heads that can't swim. Frankly we have made out like bandits because that bottomless pit of a County pool that would cost us \$30,000 a year to be repaired. We got by for free for many years and that is my rationale. I would ask you all to support for the good of the County.

Upon motion by Mr. Martin, seconded by Mr. Robbie McCraw and passing, the Board approved to place the Carroll Wellness Center in the proposed budget in the amount of \$35,000 for review during the budget process.

Mr. Hill told he thinks there are several places we could cut that it will be worthwhile for this money. I know all three of my grandchildren have gone through all four levels of swim lessons down there. I am a member there, just because you are a member doesn't mean you reap the benefit of losing weight. I didn't learn to swim until I was 13.

Mr. Martin told he was there a couple weeks ago and the Nester girl that got the softball scholarship at North Carolina State in the 9<sup>th</sup> grade and was the number 1 pitcher as a freshman was down there working out to get ready to go back to school.

#### **VOTES**

Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

### **CITIZENS TIME**

No one signed up to speak.

(Order)

### **SUPERVISORS TIME**

Mr. Martin told the Sheriff to make sure your men when they go out in the field to wear those jackets and so forth.

Dr. Littrell thanked Mr. McCraw for his leadership and wished Mr. Hill well.

Mr. Robbie McCraw thanked everyone for allowing him to be Chairman last year. I feel like we had a good year and accomplished some things and I am looking forward to some more accomplishments in the future. Thank everyone for being out tonight. We need to see what we can do for the Wellness Center, it is an asset to the County. Thank you JB for the work that you all do. I hate that Cody has done left, it is a lot of responsibility to take on it is not just 8 hours a day. I read the article of what Cody experienced last week and they can't be careful enough. Pray for them all each day they go out.

Mr. Webb thanked everyone for coming out tonight and wished everyone a Happy New Year. I want to thank our staff, the Sherriff and our Clerk. 2018 was my first year and I learned a lot. I look forward to going into 2019 with open eyes, open mind and do the best for the citizens of this County. I am very upbeat and very thankful for a lot of the good news that were starting to get as far as our finances. It seems things have turned around from past years. I want to look forward to the future and fixing these problems, whatever they might be. I want to thank Robbie for chairing the Board last year. He did a great job and helped me quite a bit, a lot more than people know. I was constantly calling him, and Rex as Vice Chair helped as well. Let's make 2019 better than 2018, I challenge each of you to do that. It is not going to be easy, but we can see benefits this time next year we have done our job.

Mr. Phillip McCraw thanked Robbie for serving as Chair last year, he did a good job. Thank all of you, we work together well. We may not all agree on everything, but we don't come out enemies. Congratulations to Rex and Joe. Thank the Sheriff's Department and I am so glad that it came out well for Cody. We will continue to work on the problems we have and see some solutions.

Mr. Hill thanked Robbie again, he done a great job last year and I hope I am able to do half what he did. I want to ask the Sheriff, you do provide your men with an opportunity to go to the Wellness Center. I see them down there frequently, it is great for them and helps to be physically fit for the job. I want to thank staff for everything that they have done and all the work that has gone into trying to develop and work and bring businesses into the County. Everyone have a good New Year.

(Order)

### **ADJOURNMENT**

Upon motion by Mr. Robbie McCraw, second by Dr. Littrell and passing, the Board adjourned.

VOTES
Mr. Webb Yes
Mr. Phillip McCraw Yes
Mr. Hill Yes
Mr. Robbie McCraw Yes
Dr. Littrell Yes
Mr. Martin Yes

(Order)

Chairman		
Clerk		